

CITY OF PLATTSMOUTH
JOB DESCRIPTION

POSITION TITLE: Street Maintenance Worker / Operator

REPORTS TO: Assistant Public Works Director

SUPERVISES: N/A

PRIMARY OBJECTIVE OF POSITION: This is a semi-skilled manual labor in the operation of light and moderately heavy trucks and motorized equipment on road construction and repair and in the snow and ice removal operations of the Public Works Department.

POSITION CLASSIFICATION: This position is classified as an hourly (non-exempt) position.

ESSENTIAL FUNCTIONS: Duties include, but are not limited to:

- Assists in repairs and maintenance of the city streets, right of ways, storm sewer system, sidewalks, and equipment.
- Operates trucks, loaders, brush hog, and other related equipment to maintain streets, right of ways and drainage ways.
- Assists in operating snow plows and sanders to clear snow and ice from city streets and parking lots.
- Assists in maintenance of equipment, vehicles and tools used by the department.
- Assists with repairs of asphalt and concrete, potholes, crack fill operation.
- Assists in maintenance of right of ways in alleys and streets by mowing, cutting, and chipping brush, tree limbs and other obstructions.
- Assists in repairing or installing culverts and drainage structures.
- Assists in the maintenance of buildings and grounds of city owned property including repairs, painting and other related work.
- Assists other departments as needed.
- Assists in the maintenance of traffic control devices, pavement markings and signs.
- Assists with construction and renovation projects.

MARGINAL FUNCTIONS: Performs other duties as directed or as the situation dictates.

ESSENTIAL KNOWLEDGE, EXPERIENCE, AND ABILITY:

- Knowledge of and ability to operate vehicles, machinery, equipment and tools pertaining to duties performed.

- Knowledge of the geography of the city, including the locations of most streets.
- Knowledge of city responsibilities and ability to use independent judgment in the performance of duties.
- Ability to deal with the general public in a courteous and tactful manner.
- Ability to understand and follow both oral and written instructions.
- Ability to communicate effectively, verbally and in writing, in English.
- Ability to establish and maintain effective working relationships with the general public, other employees, and municipal officials.
- Ability to work after hours, on weekends, and holidays as needed.

ESSENTIAL EDUCATION, CERTIFICATION AND/OR LICENCES:

- 1) Must possess a valid motor vehicle driver's license.
- 2) Graduation from high school or have obtained a General Equivalency Diploma (GED).

ESSENTIAL PHYSICAL DEMANDS AND TYPICAL WORKING CONDITIONS:

Legend:

Very Heavy: Over 100 lbs.
 Heavy: 50 to 100 lbs.
 Medium: 25 to 50 lbs.
 Light: 10 to 25 lbs.
 Sedentary: 0 to 10 lbs.

Work is generally performed outdoors and requires a considerable amount of strenuous physical activity including walking, standing, kneeling, bending, crouching, reaching, stooping, lifting and climbing.

All of the following physical demands may be necessary with or without assistance:

- Lifts any or all of the following: Barricades 50 to 100 lbs., jackhammer 100 lbs., manhole covers over 100 lbs., concrete forms 10 to 25 lbs., saws 10 to 25 lbs.
- Drives or operates equipment, uses shovels or other foot controlled equipment.
- Stamina is sufficient to fulfill daily duties.
- The incumbent must have the ability to lift up to 60 lbs. on a regular basis and must possess the coordination and manual dexterity necessary to operate hand and power tools and equipment utilized in the upkeep, repair and maintenance tasks. Must also possess the ability to lift, carry, push and pull heavy equipment and tools. Work hours may occasionally be required in times of darkness. Vision abilities required include close vision, distance vision, color vision, depth perception, and the ability to adjust focus. The employee occasionally works near moving mechanical parts, in precarious places and is occasionally exposed to fumes or airborne particles, toxic chemicals, risk of electrical shock, and vibration. The noise level may be moderate to intense depending on activity performed. Any or all work may be performed in or around various potentially

dangerous environmental factors, including natural gases, equipment fumes, around heavy equipment, and trench cave ins.

- Work requires extensive interaction with the general public and may be stressful when dealing with irate citizens.
- Regular and reliable attendance is required.
- Pre employment drug screening is required.
- The City of Plattsburgh is an at will employer. This job description is a general summary; it is not an all inclusive list of job duties. Employees will be called upon to complete other duties as assigned. The job description does not constitute an employment agreement between the employer and the employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

COMPENSATION:

Compensation and benefits are established annually by the Plattsburgh City Council.

Employee Signature

Date

Director of Public Works Signature

Date

Employee Position Description Approved for Use:



2/25/2015

City Administrator

Date