

Plattsmouth Cemetery Advisory Board

Meeting Minutes

January 12, 2021

A meeting of the Plattsmouth Cemetery Advisory Board was held in open and public session at Plattsmouth City Hall, 136 North 5th Street, at 5:32 p.m., January 12, 2021. A copy of the agenda and all documents to be discussed had been distributed to Board members in advance of the meeting and were available to the public during the meeting.

Bill Boyle, Chairman opened the meeting at 5:32 pm. Board members present for Roll Call were Mr. Boyle, Ms. Fuller, and Mr. Hellwig. Erv Portis, City Administrator and Emily Bausch, Assistant City Administrator/Public Works Director were also present.

ITEM 3

Erv Portis, City Administrator introduced Emily Bausch, Assistant City Administrator/Public Works Director.

ITEM 4

No one spoke at Citizen Delegation.

ITEM 5

Motion by Fuller seconded by Hellwig to approve the October 13, 2020 Plattsmouth Cemetery Advisory Board Meeting minutes. ROLL CALL: Yes-Boyle, Fuller and Hellwig. No-None. Absent-None. Abstain-None. MOTION CARRIED. Chairman Boyle asked if the minutes were posted on the City web site. It was felt that posting the minutes on the web site would create additional transparency with regard to Oak Hill Cemetery. All minutes, once approved by the Board, and Agendas for the Cemetery Advisory Board will be posted to the City of Plattsmouth web site (www.plattsmouth.org)

ITEM 6

The Board reviewed the Plattsmouth Cemetery Bylaws-Interment Section, Item # 7. It was felt that this item needed clarity and they need to decide what the intent of the item is. Motion by Fuller seconded by Boyle to direct staff to prepare a draft clarifying language for intent as so articulated. MOTION PASSED, on a voice vote.

Erv Portis, City Administrator distributed and reviewed a draft of Lot Care revisions he and a council member drafted. Pros and cons were discussed and a proposed form, Exception to Cemetery Policy Form was reviewed.

ITEM 7

Date of Next Meeting: March 9, 2021
Location: City Hall
Time: 5:30 p.m.
Agenda Items: Plattsmouth Cemetery Bylaws-Interment #7 language; Plattsmouth Cemetery Bylaws, Lot Care #9-possible revisions and consideration of Exception form

ITEM 8

6:18 p.m. Motion by Fuller seconded by Hellwig to adjourn. MOTION CARRIED on a voice vote.

Minutes prepared by Sandra J. Meyer, City Clerk and reviewed by Cindy Fuller, Board Secretary:

Cindy Fuller, Secretary