

**ORDINANCE NO. 2041**

**AN ORDINANCE OF THE CITY OF PLATTSMOUTH, NEBRASKA TO AMEND CHAPTER V, ARTICLE II, OF THE PLATTSMOUTH REVISED MUNICIPAL ORDINANCES 2011 AS THE SAME RELATES TO THE REGULATION OF NON-RESIDENT SALES PEOPLE AND THE REQUIREMENT TO OBTAIN A LICENSE AND SALES AGENT PERMIT; TO REPEAL ALL ORDINANCES IN CONFLICT; TO PROVIDE FOR PUBLICATION IN PAMPHLET FORM; AND TO PROVIDE AN EFFECTIVE DATE.**

**BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF PLATTSMOUTH, NEBRASKA.**

Section 1. Chapter V, Article II of the Plattsmouth Revised Municipal Ordinances 2011, is amended by deleting the same in its entirety and substituting the following:

**ARTICLE II – NON-RESIDENT SALESPeOPLE**

**SECTION 5-201: ITINERANT VENDOR; APPLICATION FOR LICENSE**

Any non-resident business intending to sell or attempting to sell at retail any merchandise, magazines, books, services or other items of value or attempting to take orders or subscriptions for the same within the corporate limits of the City shall be deemed an Itinerant Vendor and, prior to making any attempt to sell such items, shall register with the City Clerk and obtain an ITINERANT VENDOR LICENSE. Such registration and license may be for periods of either one day (to a maximum of 9 consecutive days) or one year.

The following must be provided before approval can be considered:

- (1) A brief description of the nature, character and quality of goods, wares or merchandise to be offered for sale;
- (2) A sales tax permit as required by Neb. R.S. § 77-2705; and
- (3) Proof of a public liability bond or insurance policy in an amount not less than \$300,000.00 for property damage and injuries, including death, caused by the operation of the business.

When all required documentation is submitted the Registration may be approved and an ITINERANT VENDOR LICENSE may be issued.

An ITINERANT VENDOR LICENSE fee, set by the current City Fee Ordinance, is due upon the issuance of the license by the City Clerk. At the end of each license period, the business shall be required to obtain a new license.

In addition to the ITINERANT VENDOR LICENSE required under this section, each Sales

Agent acting on behalf of such business shall register and obtain the permit required under Section 5-202.

#### SECTION 5-202: SALES AGENT; APPLICATION FOR PERMIT

Each person selling or attempting to sell on behalf of an Itinerant Vendor shall be deemed a Sales Agent and shall register and obtain a permit in accordance with this Section.

The following must be provided before approval can be considered:

- (1) The applicant must provide the Itinerant Vendor License Number for which he is applying to be a Sales Agent
- (2) The applicant's full name, current address, telephone number and proof of identity (government issued photo identification);
- (3) Provide an FBI Nationwide background check for each Sales Agent; and
- (4) If a motor vehicle is to be used, a description of the vehicle together with the motor vehicle registration number and permit number.

#### SECTION 5-203: REGISTRATION, EXCEPTIONS

The provisions of Section 5-201 and 5-202 shall not extend to individuals calling on retail merchants in corporate limits of the City for the purpose of taking orders or selling of merchandise for resale by such merchants, or farmers selling produce raised in their gardens or on their farms.

#### SECTION 5-204: ISSUANCE OF ITINERANT VENDOR LICENSE OR ITINERANT VENDOR SALES AGENT PERMIT

The applicant shall be notified in writing by the City Clerk of the decision to issue or deny the license or permit not later than thirty (30) days after the applicant has filed a completed application for the license or permit with the City Clerk. Each Itinerant Vendor License shall show the name and address of the applicant; the duration of the license; the kind of goods to be sold; the amount of the license fee; and the date of issuance and expiration. Each Itinerant Vendor Sales Agent Permit shall show the valid Itinerant Vendor License No. issued by the City; the Itinerant Vendor License holder's name and contact information; the name, home address and telephone number of the agent; the license plate number of any vehicle the sales agent will use in conducting business; an identifying description of any vehicle or conveyance used by the sales agent plus, where applicable, the motor vehicle registration number.

#### SECTION 5-205: DUTY TO CARRY AND DISPLAY PERMIT

The Itinerant Vendor License and Itinerant Vendor Sales Agent Permit herein provided shall at all times be carried on the Sales Agent and shall be displayed by the Sales Agent upon the

request of any citizen of the City or any police officer of the City.

Licenses and Permits are non-assignable and non-transferable, and Licenses and Permits may be revoked or suspended by the Mayor upon a vote of the City Council following a public hearing of which the applicant is notified by mail not less than 10 days prior to the hearing.

**SECTION 5-206: HOURS OF SOLICITATION**

It shall be unlawful for any solicitor, sales agent or peddler to solicit any individual between the hours of 6:00 P.M. and 8:00 A.M., unless they have a previous appointment with the resident or residents on the premises solicited.

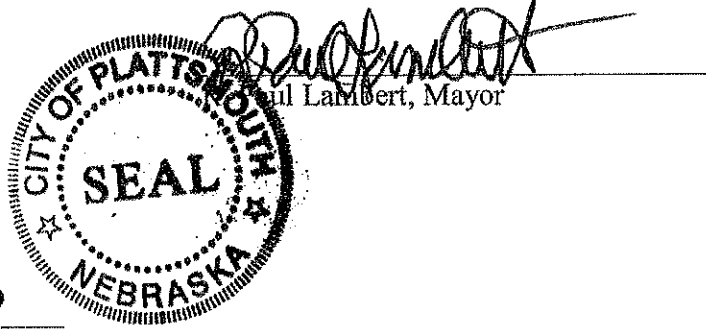
**SECTION 5-207: FAILURE TO OBTAIN A PERMIT; VIOLATION**

Anyone failing to obtain an Itinerant Vendor License and Itinerant Vendor Sales Agent Permit or who violates Section 5-206 shall be guilty of a misdemeanor. A new violation shall be deemed to have been committed for each 24 hours of continued non-compliance.

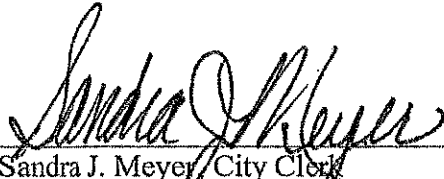
Section 2. All ordinances passed and approved prior to the passage, approval, and publication or posting of this ordinance which are in conflict are repealed.

Section 3. This ordinance is adopted and published in pamphlet form and shall take effect and be in full force from and after its passage, approval, and publication as required by law.

Passed and approved this 6<sup>th</sup> day of October 2025.



ATTEST:

  
Sandra J. Meyer, City Clerk

Publication Date: October 9, 2025.



14. Clean-up Fees	Non-Resident Car/Pick-up/Trailer	\$15.00
	Resident Truck (greater than 1 ton)	\$50.00
	Non-Resident Truck (greater than 1 ton)	\$50.00
15. UTV/Golf Annual Permit Fee (Calendar Year)	\$100.00 (is not prorated)	
16. UTV/Golf Replacement Permit Fee	\$25.00	
17. Request to Vacate Right of Way/Alley	\$600.00	
18. Sidewalk Café Annual Permit (Calendar Year)	\$100.00 (is not prorated)	
19. Itinerant Vendor License Fee	\$100.00 per day; \$1000.00 per year	
20. Itinerant Vendor Sales Agent Fee (per itinerant vendor license)	\$50.00 per agent (minimum 1; maximum 5)	

## **LIBRARY**

1. Non-Resident Library Card	\$30.00 Annually
2. Replacement Library Card	\$1.00
3. Non-Resident Summer Youth Card	\$10.00
4. Earbuds	\$3.00
5. Lost Items	Retail replacement cost
6. Damaged Library Items	Minimum = \$2.00, Maximum = replacement cost
7. Items Ordered for Patrons	Cost of item plus \$1.00 processing per item
8. Interlibrary Loans	Return postage
9. Copies and Faxes received	
A Black & White 8.5 x 11	\$0.10 each page
B Black & White 8.5 x 14	\$0.10 each page
C Black & White 11 x 17	\$0.20 each page
D Color 8.5 x 11	\$0.25 each page
E Color 8.5 x 14	\$0.25 each page
F Color 11 x 17	\$0.50 each page
10. Fax sending	
A Domestic & International – First Page	\$1.00
B Domestic & International – Additional pages	\$0.25

CITY OF PLATTSMOUTH  
136 North 5<sup>th</sup> Street  
Plattsmouth, NE 68048-1922  
(402) 296 2522



**ITINERANT VENDOR  
LICENSE NO. IVL-\_\_\_\_\_**

Date of Application: \_\_\_\_\_ Approved Date Range: \_\_\_\_\_ Fee Due: \_\_\_\_\_

NAME OF BUSINESS: \_\_\_\_\_

DESCRIPTION OF BUSINESS: \_\_\_\_\_

BUSINESS ADDRESS: \_\_\_\_\_ PHONE: \_\_\_\_\_

E-MAIL: \_\_\_\_\_

NAME OF APPLICANT: \_\_\_\_\_ POSITION: \_\_\_\_\_

NAME, ADDRESS, AND PHONE OF PARTY TO BE CONTACTED REGARDING THIS APPLICATION (IF  
DIFFERENT FROM ABOVE): \_\_\_\_\_

THE ABOVE INFORMATION IS TRUE TO THE BEST KNOWLEDGE OF THE UNDERSIGNED APPLICANT AND I  
AGREE TO SUBMIT TO THE CITY CLERK ANY ADDITIONAL INFORMATION IN REGARD TO THIS  
REGISTRATION AS THE SAME BECOMES KNOWN TO ME.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

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**REVIEW AND APPROVAL (For City Use ONLY)**

- \_\_\_ Submitted Nebraska Sales Tax Permit as required by Neb. R.S. §77-2705
- \_\_\_ Submitted Certificate of Liability Insurance meeting requirements per Sections 5-201 to 5-207 of the Plattsmouth Municipal Code
- \_\_\_ Applicant provided a copy of Sections 5-201 to 5-207 of the Plattsmouth Municipal Code
- \_\_\_ Fee of \$ \_\_\_\_\_ paid

The City has approved ITINERANT VENDOR LICENSE NO. IVL-\_\_\_\_\_ for the duration of  
Date Range: \_\_\_\_\_ /Year \_\_\_\_\_.

Approved by: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

CITY OF PLATTSMOUTH  
136 North 5<sup>th</sup> Street  
Plattsmouth, NE 68048-1922  
(402) 296 2522



**ITINERANT VENDOR SALES AGENT  
PERMIT NO. IVSAP-\_\_\_\_\_**

Date of Application: \_\_\_\_\_ Approved Date Range: \_\_\_\_\_ Fee Due: \_\_\_\_\_

IVL NO. \_\_\_\_\_ NAME OF BUSINESS: \_\_\_\_\_

BUSINESS ADDRESS: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

NAME OF APPLICANT: \_\_\_\_\_ POSITION: \_\_\_\_\_

ADDRESS OF APPLICANT: \_\_\_\_\_

\_\_\_\_\_

PHONE: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

VEHICLE INVOLVED (provide a copy of vehicle registration form):

License No. \_\_\_\_\_ State \_\_\_\_\_ Color \_\_\_\_\_ Make \_\_\_\_\_ Model \_\_\_\_\_

THE ABOVE INFORMATION IS TRUE TO THE BEST KNOWLEDGE OF THE UNDERSIGNED APPLICANT AND I AGREE TO SUBMIT TO THE CITY CLERK ANY ADDITIONAL INFORMATION IN REGARD TO THIS REGISTRATION AS THE SAME BECOMES KNOWN TO ME.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

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**REVIEW AND APPROVAL (For City Use ONLY)**

- \_\_\_ Submitted Operator's License or government issued picture identification
- \_\_\_ Submitted Vehicle Registration for vehicle used in the Corporate City Limits of Plattsmouth
- \_\_\_ Submitted FBI Nationwide background check
- \_\_\_ Applicant provided a copy of Sections 5-201 to 5-207 of the Plattsmouth Municipal Code
- \_\_\_ Fee of \$ \_\_\_\_\_ paid

The City has approved ITINERANT VENDOR SALES AGENT PERMIT NO. IVSAP-\_\_\_\_\_ for the duration of:

Date Range: \_\_\_\_\_ /Year \_\_\_\_\_.

Approved by: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_