

Plattsmouth Rural Fire Protection District  
Board of Directors Monthly Meeting  
March 4, 2015

**Calling the meeting to order – Acknowledgement of Open Meetings Law**

Vice-President Shane Parshall called the meeting to order at 7:06 pm. Vice-President Parshall acknowledged the Open Meetings Poster located on the wall of the District meeting room/office and available for review. Notice of the meeting was advertised in the Cass Gram, which is an approved publication of the Rural Fire Board and it was posted at the Post Office and on the front door of the rural fire station along with a copy of the agenda.

Board members present were: Shane Parshall, Lynn Vinduska, Ken Winters, and Doug Stander. Absent: John Holdridge.

Visitors present were Janet McCartney, resident of the District; Mayor Paul Lambert representing the City of Plattsmouth; and Steve Riese, Council President, representing the City of Plattsmouth.

**Public Forum – Reception of Delegates**

No member of the public addressed the board.

**Meeting Minutes**

Minutes of the March 4, 2015 regular monthly meeting: Motion by Mr. Vinduska and second by Mr. Winters to waive reading of the minutes and approve the minutes as submitted by the recording secretary to the Board members in advance of the meeting with a change in a date in the report. 4 Ayes 0 Nays 1 Absent and not voting. Motion Carried.

**Treasurer's Report**

The following bills were presented for review and approval: CassGram - \$18.00; Sharp's Cleaning - \$30.00; NPPD - \$102.61; Black Hills Energy - \$520.61.31; Mullenax Auto Parts (for 840) - \$79.90; City of Plattsmouth - \$1,030.82; City of Plattsmouth (Fuel) - \$1,046.32; Murray State Bank (Insurance) - \$4,498.00; Murray State Bank (Insurance) - \$4,680.00; City of Plattsmouth - \$5,721.40; City of Plattsmouth - \$1,850.14. Total expenditures: \$19,578.00

PBS: Deposits: \$ 1,979.34	Balance: \$ 5,822.39
CCSB: Deposits: \$ 5,228.06	Balance: \$18,261.35

Mr. Vinduska also noted that the City of Plattsmouth had requested a W-9 form be completed by the District and submitted to the City. There was no explanation nor has this ever been requested by the City of Plattsmouth in the past. Mr. Vinduska will follow up on this so no action needed at this time.

Motion by Mr. Winters and second by Mr. Vinduska to pay all bills as submitted and accept the Treasurer's Report. 4 Ayes 0 Nays 1 Absent and not voting. Motion carried.

## **Old Business/Committee Reports**

**Inter-local Agreement Negotiation Committee Report:** No action is taken on this issue since negotiations are suspended indefinitely at this time to allow for all options to be explored by the Board.

**Inter-local Agreement Budget Committee Report:** No meetings at this time. Mr. Winters reported that, according to the invoices provided by the City of Plattsmouth to the District, payments to the City during the City's budget year went over budget 14.22%. Mr. Winters distributed a document that listed all invoices from the City to the District and the amounts paid on each invoice. During last year's budget advisory committee meeting, the City of Plattsmouth advised the District our share of the EMS Budget would be \$87,044.00. Based on this, expenditures for EMS in relation to the Inter-Local Agreement were \$99,421.35. This is a 14.22% overage. This caused the District to take from our General Fund Operations budget \$12,377.35. This is over 29% of the General Fund Budget of the District. This put a serious strain on the District's budget and ability to provide items needed for the fire department as well normal expenditures for repairs and equipment. Add to this the fact that the City of Plattsmouth did not share in the operational expenses of the jointly owned fire truck referred to as 832, the District did not have as much general fund budget to use for the fire protection needs of the Rural Fire District.

### **Insurance Coverage for PRFD:**

Everything has been put into place. Fire Chief Wilson had some questions regarding when the rural board's insurance was in play during a mutual aid call. Some discussion took place and this will be followed up on.

### **Plattsmouth Rural Fire District Fire Department Constitution, By-Laws and Standard Operating Guidelines:**

The Committee is waiting to hear back from the Department on the second reading of the document. Once the second reading has taken place, the department will return the document with all changes made by the department for the Rural Board to act on.

### **Cass County EMS Committee:**

No Report

### **Website Development Committee:**

Work continues on this project and it remains a work in progress.

### **Future Planning Committee Meeting:**

Mr. Winters stated he will be making a presentation to the board at the next meeting as to what is needed in order to create an EMS Tax District in order to fund District EMS Operations, contract with vendor to provide the service, or partner with another governmental entity (or entities) to provide the services.

Mr. Parshall gave a presentation on our plans to develop a plan of action for 5 – 10 – 20 years into the future for the District Board in order to make decisions on future spending and fire station placement.

## **New Business:**

### **Fire Chief Report:**

**Calls for Service:** There were a total of 21 calls on the month, 11 Rural and 10 City.

**Roster:** The new roster sent to the board this week reflects changes in the roster. There was a loss of one member and another member returned to the department after an absence. Total members of the Rural Fire District Roster is 47 members.

### **Mics:**

- 861 is still out of service and still in the shop due to a generator issue. Most equipment has been placed on fire trucks or in the water rescue trailer and is hitched to 860 for calls.
- This past month there were two water rescue calls for pets that have fallen through the ice. One pet survived and one did not. Great effort by the members.
- Regarding water rescue, the department is gearing up for the upcoming warm weather and possible water rescue responses. Also, the "Gumby Suits" are nearing the end of their service life and will need to be replaced in the future.
- There is a Volunteer Firefighter/EMS Recruitment and Retention class is scheduled for April 17, 18, and 19 in Lincoln.
- The committee is developing a wish list for equipment and hand tools (tools, flashlights, fittings, etc.) needed for 842, but since the EMS went over budget, this may have to be put off for a later time.
- The Department is running low on pagers for members due to break downs. They are relying on eDispatch and I Am Responding to notify volunteers to respond. Looking to purchase 10 new pagers during the next budget cycle and repair existing pagers that are able to be fixed.
- The radio and antenna on the south tower at the gas plant is coming down. This tower is being removed and will no longer be able to house our radio and antenna on it. Fire Chief is looking for an alternative location. Fire Chief suggested the water tower at Buccaneer Bay would be a good location and address some dead air places in the north side. Mrs. McCartney, a member of the Home Owners Association at Buccaneer Bay, suggested getting on the agenda and make a request to the HOA. Mrs. McCartney also advised that the new radio and antenna in the center of the county is coming along faster than expected and should be up and running ahead of schedule.

Motion was made by Mr. Vinduska to accept the Fire Chief's Report as presented by Chief Wilson and include roster changes. Seconded by Mr. Winters. 4 Ayes 0 Nays 1 Absent and not voting: Motion carried.

### **EMS Director's Report.**

There was no report from the EMS Director as he was not present at the meeting nor did he send a representative from the EMS Department. The last meeting the EMS Director attended was the October 2012 meeting. In early 2012, Mr. Portis obligated Mr. Wood to attend at least 4 Rural Fire District Board meetings per year.

Mr. Parshall stated he had a conversation with Mr. Wood regarding meetings and providing additional information to the District Board and will continue to work with him.

**Plattsmouth Volunteer Firefighter's Association:** No Report.

**Executive Session:** None Needed

### **Board Member Comments**

Nothing at this time

### **Next Meeting**

The next regular District Meeting will be held April 1, 2015 at 7:00 pm. This should be the last meeting at 7:00 pm.

### **Motion to adjourn**

Motion to adjourn by Mr. Winters Second by Mr. Vinduska: 4 Ayes 0 Nays 1 Absent and not voting:  
Motion carried at 9:42 pm.

Respectfully submitted by:

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Ken Winters, Recording Secretary