

Plattsmouth Rural Fire Protection District
Board of Directors Monthly Meeting Minutes
October 7, 2015 @ 7:30 p.m.

Calling the meeting to order – Acknowledgement of Open Meetings Law

President Parshall called the meeting to order at 7:30 pm. President Parshall acknowledged the Open Meetings Poster located on the wall of the Fire Department Training Room and is available for review. Notice of the meeting was advertised in the Cassgram, which is an approved publication of the Rural Fire Board and it was posted at the Post Office, and on the front door of the rural fire station along with a copy of the agenda.

Board members present were Shane Parshall, Lynn Vinduska, Janet McCartney, and Neal Langan. John Holdridge was not present due to medical restrictions. A quorum was present.

Public Forum – Reception of Delegates

- Mr. Trouba reiterated his concerns regarding EMT services that he and patrons may need.
- Crystal Rhoades, from Nebraska Public Service Commission, offered assistance if needed with any conflict with the Rural Water District.

Meeting Minutes

Annual meeting minutes will be reviewed. Approval will be done at next annual meeting in 2016.

Treasurer's Report

1. See attachment #1 for the bills and payments for the month of September. Motion by Mrs. McCartney and second by Mr. Langan to pay all bills as submitted and accept the Treasurer's Report. 4 Ayes 0 Nays. One absent. Motion carried.
2. A motion was made by Mr. Vinduska and second by Mr. Langan, to appoint Mr. Vinduska and Mrs. McCartney to serve on the Budget and Finance Committee. 4 Ayes 0 Nays. One absent. Motion carried. Both committee members will have their signatures on file at the Plattsmouth State Bank and the Cass County Bank.
3. Attachment #2 is a letter from Mr. Wassinger regarding year end audits.

Old Business

1. **Inter-local Agreement Negotiation Committee Report:**
Meeting is scheduled with a 'negation team' (Parshall and Vinduska) on October 13, 2015 at 4 p.m. A report will be given at the next regular meeting.
2. **Inter-local Agreement Budget Committee Report:**
The finance committee will be responsible for the Inter-local budget and will meet in June.
3. **Insurance Committee Report:**
Chief Wilson reported that we may be changing the insurance agent. Fire Pack Insurance has changed agency's.
4. **Future Planning Committee Report:**
No action taken. President Parshall wants to keep this item tabled until inter local agreement is solved.

5. **Plattsmouth Fire Department Constitution, By-Laws and Standard Operating Guidelines:**
The Fire Department passed the readings of the document. A printed copy will be distributed for our approval.
6. **Website Development:**
Mrs. McCartney and Mr. Langan will be working on this.

New Business

1. **Fire Chief Report:**
 - a. Chief Wilson reported September total calls 14: Rural-4 City-10 YTD: 162 total calls.
 - b. Membership update: 46 members, plus 3 potential applicants. Attachment #3 is the roster.
 - c. Equipment: Interstate Power is to come to Plattsmouth and service trucks at our location. #842 is back in service. Motion was made by Mrs. McCartney, and second by Mr. Langan for purchase of equipment for #842. 4 Ayes, 0 Nays, 1 Absent. Motion carried. Ladders have been tested and passed. Air masks are to be tested this month. Hoses will be tested after the air masks.
 - d. Other—Spaghetti feed will be October 8, 2015. All local schools are to be visited by the Fire Department.

Motion was made by Mr. Vinduska and second by Mrs. McCartney to accept the Chief's report. 4 Ayes 0 Nays 1 Absent. Motion carried.
2. **EMS Director Communications:**
 - a. City Administrator Portis reported the city is in process of purchasing a newer squad. The city will pick up the cost. Two part time employees have been promoted to full time positions.
3. **Plattsmouth Volunteer Firefighters Association:**
 - a. Firefighters reported a good turnout for the pancake feed held during the Harvest Festival.
4. **PO Box for Rural Fire Board:**
 - a. The address for the Plattsmouth Rural Fire Board is: 127 North 5th Street, Plattsmouth, NE 68048. A motion was made by Mrs. McCartney and second by Mr. Langan to update the county wide address to the county. 4 Ayes 0 Nays 1 Absent. Motion carried.
5. **RFB Email Address:**
 - a. Motion was made by Mrs. McCartney and second by Mr. Langan to drop the old email address. 4 Ayes 0 Nays 1 Absent. Motion carried.
6. **Advertising for RFB Meeting:**
 - a. Motion was made by Mrs. McCartney and second by Mr. Langan to use Plattsmouth Journal as the notice of the meeting, which is an approved publication of the Rural Fire Board. (Statute 35-507) 4 Ayes 0 Nays 1 Absent. Motion carried.
7. **Firefighters Roster - Potential Item in Inter-local agreement**
 - a. Discussion held
8. **Checking account signatures:**
 - a. Discussion held.
9. **Audit of RFB Financial:**
 - a. Letter from Mr. Wassinger to the Treasure and Mrs. McCartney explained his process which includes verifying the various financials.

Motion by Mr. Vinduska and second by Mr. Langan that a separate audit was not necessary.

4 Ayes 0 Nays and 1 Absent. Motion carried.

Executive Session:

For the protection of the public interest and/or the needless injury to the reputation of an individual may I have motion to go into Executive Session to discuss current negotiations strategy, discuss legal communications from Board Attorney, or for the protection of needless injury to individual(s) or organizations.

In-Motion Lynn Vinduska Second Neal Langan Roll Call: 4 Ayes 0 Nays 1 Absent
Time: 9:37 p.m.

REPEATED MOTION: AGAIN FOR THE PROTECTION OF THE PUBLIC INTEREST THE BOARD WILL GO INTO EXECUTIVE SESSION TO DISCUSS CURRENT NEGOTIATIONS STRATEGY, DISCUSS LEGAL COMMUNICATIONS FROM BOARD ATTORNEY, OR FOR THE PREVENTION OF NEEDLESS INJURY TO INDIVIDUAL(S) OR ORGANIZATIONS.

Went back into the Public meeting and called for the motion to come out.

Out Motion Lynn Vinduska Second Neal Langan Roll Call 4 Ayes 0 Nays 1 Absent Time: 10:10 p.m.

REPEAT MOTION: AGAIN FOR THE PROTECTION OF THE PUBLIC INTEREST THE BOARD WILL GO INTO EXECUTIVE SESSION TO DISCUSS CURRENT NEGOTIATIONS STRATEGY, DISCUSS LEGAL COMMUNICATIONS FROM BOARD ATTORNEY, OR FOR THE PREVENTION OF NEEDLESS INJURY TO INDIVIDUAL(S) OR ORGANIZATIONS.

Board Member Comments/Communications:

1. Mrs. McCartney submitted a document from the State of Nebraska Accountability and Disclosure Commission regarding non conflict of interest for her board position. See attachment #4.

President Parshall just received documents from Rural Water District. He will distribute these documents to the RFB. He will have communications with the Water Board President. He asked Chief Wilson to speak to the Water Board Superintendent.

2. Next Meeting

The next regular District Meeting will be held November 4 at 7:00 pm. NOTE CHANGE OF TIME.

Motion to adjourn

Motion by Mr. Langan and second by Mrs. McCartney to adjourn. Motion carried at 10:30 pm.

Respectfully submitted by:

Lynn T. Vinduska, Secretary