City of Plattsmouth

POSITION TITLE: Admissions, Concessions and Rotator at Twin Rivers Water Park

REPORTS TO: Recreation-Aquatics Director and Admission And Concession Coordinator

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PURPOSE OF POSITION: Responsible for sales and cleaning of concessions, admissions, and monitoring slides of Twin Rivers Aquatic Park concessions.

EXEMPT: Y/N: NO—SEASONAL PART-TIME

ESSENTIAL FUNCTIONS:
Greets all members/customers in a timely and courteous manner; assists members in proper check-in procedures

Answers telephone and customer questions; routes inquiries as necessary/appropriate

Assist the Concession Coordinator and Aquatic/Childcare Director in routine duties

Cleans bathrooms, front desk, concessions, and areas in and around
Twin Rivers Water Park to standards that are sanitary and safe

Must enforce all rules and policies of the Twin Rivers Water Park

All other duties as assigned

ESSENTIAL KNOWLEDGE, EXPERIENCE, AND ABILITY

Must current possess or be able to quickly obtain basic cash register knowledge.

Must be able to correctly operate a cash register.

Must be able to stand, walk, and sit up to 75% of scheduled work time.

Must be able to climb, reach, balance, bend, stoop, squat, kneel, crouch, push, and pull up to 25% of scheduled work time.

Must be able to lift up to 25 pounds.

Must possess competent oral and written communication skills.

Knowledge of the methods, techniques, materials, equipment, and safety recreation activities pertinent to the assigned recreation area.

Knowledge of the organization and rules pertinent to the assigned area.

Knowledge of equipment necessary to maintain the concessions area.

ESSENTAIL EDUCATION, CERTIFICATION AND/OR LICENSES:

At least an eighth grade education required; High school diploma or GED highly desirable.

At least 16 years of age.

Cash register skills and customer service experience is highly desirable.

Must be able to correctly count currency and merchandise inventory.

On site attendance is required.

I have read the above job description and accept the responsibilities:

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Employee Signature   Date

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Supervisor Signature   Date

Employee Position Description Approved for Use:

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City Administrator   Date